

Project Plan

Project Start Date: Monday 10th March 2008

Project End Date:

One lesson (50 minutes)

36 lessons (30 hours)

Main Tasks	Sub Tasks	Time	Class Home	Check Point	Review	Comments
Scenario	Check Symbols; Read through brief.	10 minutes 10 Minutes	Class	This took as long as expected.	Done =)	
Getting Organised	Create a dance folder; Choose test buddy.	50 m 10 minutes	Class	This took under the amount of time I allocated mtself.	Done =)	My teacher checked my work and found no fault.
Planning	Produce a plan; Check plan is complete; Easy to view; use plan	3 hours 150 minutes	Class	5 minutes in each lesson will be spent updating my plan and making sure it is a	I like my plan as I can understand what I need to do and it keeps me organised.	The teacher has checked my initial project plan. He is happy with the way my plan looks and he has advised me to

				working document which is up to date.	I would improve my plan by adding bullet points.	make sure that I keep my project plan up-to-date throughout the project which I know will help me produce a good unit of work.
Keeping Track	Take action when a problem occurs; Keep a project log;	Whenever I need to write anything down.	Class	Every lesson I will write my project log. This took a little longer than I expected to do as I needed to go into a lot of detail.	I have managed to keep my project log up to date throughout the project.	I did need to ask my friend Katy to keep me up to date with what we were doing in class.
Gathering Information	Find charity; Create sources table	2 hours 40 minutes	Home/class	It was really easy to get the	Searching for informatio	It was easy to gat some information

				<p>information I needed for each charity and their logos. And only took 10 minutes to find the information but to take the pictures and to pick the pictures I thought were the best took 30 mins. My sources table took longer than expected as I didn't realise that I needed to go into</p>	<p>n and pictures was fun and I got to learn a little about the charities. I enjoyed this section. For my sources table I put every picture I have thought about using or actually used into it with a description , weather it is a primary or secondary</p>	<p>about charities and to get pictures.</p>
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				such detail.	image, who it was produced by, my details of editing and finally where I used it.	
Music Database	Design a database; Is data base structured correct; Import data; Create database; Improve my form as necessary; Update plan and data log.	4 hours. 100 minutes	Class	This took less than I expected.	My music database was quite confusing to create, as there were many complicated things I needed to include to make it a working database. I really liked designing the	I have learnt how to create a database structure. It helped me understand more about Microsoft Access.

					database when it was finally working.	
Danceometer	Research examples; Think about what i want to be able to tell the user and what questions i will need to ask; Musical preferences, fitness levels, dancing experience, personal information age ect., which charity, questions fun element. Responses i will allow; Multiple choice, a	4 hours 450 mintues	Class	This took 9 lessons at 50 minutes per lesson this was a long time to complete this. However, I did enjoy being creative and learning more formulae!	I liked this section as I got to be creative and keep a colour scheme.	This section I spent the most time on. I enjoyed this section as we had lots of aspects that involved in creating the danceometer. I also got to learn new techniques and features that I never knew I could do!

	<p>score range such as 1 to 5, simply yes or no, ask for a single number (e.g age,) or any combination. Make sure that answer that the answers can be analysed in a spreadsheet. Remember that some of the results will be used to search the database. Try out the questions by asking test users to answer them. What so they think of the</p>					
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	<p>questions? Have i offered them the right choice of responses? Update my plan and project log. Create the danceometer. It must be easy to use without help. Allow users to answer the questions. Only show information the users need to see. Only allow users to select the cells where they need to enter data. Be formatted so that the</p>					
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	<p>results are very clear. Include result that the results to search the database. Test it thoroughly using my data. Make sure that it works by asking my test buddy to enter their data. Can they use it without help? What do they think of the way it works? Make changes if necessary. It must be possible for students to use it on their</p>					
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	<p>own computers so make sure that it is in a common file or format. All I need to do is to insure that the quiz works using the Moderator' Toolkit. Update my plan and project log to explain my design</p>					
Invitation	<p>Create invitation for user. Get feedback from my test buddy and other test users and make necessary</p>	<p>3 hours 4hours</p>	<p>Class/ take the pictures at home or outside of school.</p>	<p>This section took a little longer than expected but I really like my invitation so I think</p>	<p>Complete!</p>	<p>I enjoyed this section as I got to take my own primary images and unloaded them into my invitation. I</p>

	changes. Update my sources table. Update my plan and project log.			it was worth it.		liked the fact that I could keep in theme with all my other sections.
Dancers Only	Use the database to search for suitable tracks for myself and my test buddy using the Danceometer results to help me. Prepare sample play lists for myself and my test buddy using any suitable software. Use the same layout. Use sensible headings.	4 hours 4 hours	Class	This section took as long as expected, however I will need to make some time up as I spent an extra hour on my invitation.	This took me the correct amount of time! I am on target!	I like it, the colours are good. But personally I would only have one image' Katy Ellis 'You could Make your play list more colourful; maybe add a different text colour, brighter colours. You have a sensible heading, the name of dancer

	<p>Include the name of the dancer and their chosen charity. Indicate that time slots when the list might be played. Include at least one relevant image. Include only relevant fields. Have total play time of no more than 15 minutes. Work as printed publication. Test the results to make sure they are</p>					<p>the chosen charity and time slot is clearly wrote, you have an appropriate you have one suitable image which could be a little bigger but it does fit in with the theme. You have a good use of space and your text is aligned.' Holly Rush.</p>
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	<p>suitable for the dancers and for the DJs. Make use of feedback from test users. Update my sources table. Update my plan and project log. Sponsor form. Be on one side of A4 include information about the dancer and the chosen charity. Indicate the time slots when this dancer will be taking part. Tell the sponsor about the event and</p>					
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	<p>how their money will help. Help the dancer to organise their sponsorship. Tell the dancer what to do once they have collected their money. Create a sponsor form for my test buddy. Make sure it works when printed. Make use of feedback from test users to ensure that the form is fit for it's purpose. This should include potential sponsors as</p>					
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	<p>well as my test buddy. Update my sources table. Update my plan and project log to explain my form design.</p>					
<p>Make A Catch</p>	<p>Include relevant information about each of my chosen charities. Advertise the event. Persuade students to take part. Encourage people to sponsor a dancer. Run automatically with sensible timings. Design and</p>	<p>3 hours 3 lessons – 150 minutes</p>	<p>Class</p>	<p>This took me as long as expected and I am on target to finish this in the allocated time.</p>		<p>I enjoyed creating a powerpoint, however I did find this slightly boring as I already knew how to create one and so I was just making another slide show.</p>

	<p>create the publication. Make sure that it is interesting and lively. Make use of feedback from a suitable test users to ensure that the publication is fit for its purpose. Update my sources table. Update my plan and project log to explain my choice of publication and how I made use of feedback.</p>					
Eportfolio	Present my publications in	3 hours 7 hours	Class (if necessary)	This took me a lot		The e-portfolio is my

	<p>a eportfolio. Build time into my plan. Make sure that the final publications are clearly presented in one section. Make a detailed list of everything that should be in my eportfolio. Save the finished list in my user area and use it as a checklist. Create a structure chart to map out the pages of my eportfolio and how they link together. My</p>		<p>finish work at home/in my own time.)</p>	<p>longer than I originally expected to do but I think it was worth it!</p>		<p>favourite section as all the work that I did came together in one place. However, it was hard to finish everything at the same time at the expected standard. 'I think that the website is well-organised and keeps in with the colour scheme. However, there were a few spelling and grammar mistakes.'</p>
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	<p>eportfolio should include; A home page that includes: Who I am and my registration number my centre name and number. The title of this SPB. The browser ans resolution that should be used to view the eportfolio. Links to the context pages. Context pages to introduce and link to that required evidence. Complete my eportfolio</p>					
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	<p>using my structure chart to help me. Make sure the is always link. I must ensure that the final publications are clearly presented in one section. Test my eportfolio to ensure that it works properly when it is on a standalone computer. Ask suitable test users to test it a give me feedback. Make sure that I specify the browsers or the ophther</p>					
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	<p>software I have used for testing. Check the size of my eportfolio is not too big. The max is 20 Mb. Ask for suitable comments on my finished eportfolio. Keep a record of what they say.</p>					
Review	<p>Ask my teacher and other reviews to evaluate my finished publications. Produce a project review using these review notes the mark alets and your project log to</p>	<p>3 hours 2hours 55 minutes</p>	Class			<p>I didn't enjoy my writing my reviews as it was boring, this also took a long time to write as I needed to go into specific detail in all aspects of each section.</p>

	help you.					
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